

RAPID SKILL BUILDER® E-LEARNING MODULES SUITE

Cost Effective Video-based Development Resources

The Rapid Skill-BUILDER® series of short on-line seminars (typically 90-120 minutes in length) were developed to help build organisational "bench strength" in aspiring and front-line managers.

This new series of video-based and narrated programs offers a new way for individuals to develop important skills that will better equip them to perform more effectively in their current job or as they move into management or leadership roles (or even when looking for promotion to higher levels of management). This skill development can be completed on a self-paced basis and can be undertaken at home or at work as time permits.

WCOD is currently offering an e-learning library of 26 topics:

Assertiveness	Customer Service	Learning Styles	Problem Solving
Change Management	Emotional Intelligence	Meetings Management	Sales Effectiveness
Coaching	Goal/Objective Setting	Negotiating Skills	Stress Management
Complaint Handling	Influencing Others	Personal Effectiveness	Team Building
Conflict Resolution	Interviewing/Selection	Poor Performance Handling	Team Communication
Corporate Ethics	Leadership Skills	Presentation Skills	Telephone Excellence
	Listening		Time Management



Built around an extremely practical program, the Rapid Skill-BUILDER® modules describe best practice in the topic area, and then model the skills through video vignettes, showcased in real workplace situations. Each topic has four "vignettes" in which actors demonstrate the skills talked about in real workplace scenarios-first in a sub-optimal way and then in a more optimal or positive way.



WHAT DO YOU GET

After paying the annual fee, any number of individuals in a manager's organization site can access any e-learning module on an unlimited basis (from the library of 26 titles) for each license year at significant percentages off the normal retail price. All modules are accessed via the www.ReadyToManage.com web site.

KEY DISTINGUISHING FEATURE

PDF printable booklets (see above) for each title are available to learners to follow during the e-learning

WHAT'S NEXT?

To take up this offer, or for more information, simply e-mail Anne@od-center.org your name, company, address, and phone details – someone will get back to your right away.

For 15 years the Worldwide Centre for Organisational Development has been offering its clients best-practice people-based research, consulting services and on-line tools to help maximize human potential. WCOD is located in Los Angeles, California, with offices also in Australia and the UK.



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